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CRICOS Provider No. 00114A

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LETTER OF INTRODUCTION

Dear Sir/Madam/Name

This letter is to introduce Sarah Pepper who is a Honours student of the Bachelor of Disability and Developmental Education, College of Nursing and Health Sciences at Flinders University.

Sarah is undertaking research leading to the production of a thesis entitled "Examining Time and Resource Allocation in Positive Behaviour Support (PBS) Processes: The perspective of PBS Practitioners". This research will provide preliminary insight into how PBS funded hours are allocated across PBS processes and the time and resource considerations related to providing high-quality PBS to NDIS participants. This preliminary insight will be critical from informing policy and practice.

She would like to invite you to assist with this project if you meet the following inclusion criteria:

- Currently supporting NDIS participant that receive PBS funding within their NDIS plan.
- Have experience providing PBS to participants that are NDIS funded and participants funded by other sources.
- Have a minimum of 4 years of experience in developing and implementing PBS.

Your involvement would include semi-structured interview and is expected to take no more than 45minutes.

Be assured that any information provided will be treated in the strictest confidence and none of the participants will be individually identifiable in the resulting thesis, report or other publications. You are, of course, entirely free to discontinue your participation at any time or to decline to answer particular questions.

Since she intends to make a tape recording of the interview, she will seek your consent, on the attached form, to record the interview and to use the recording or a transcription in preparing the thesis, report or other publications, on condition that your name or identity is not revealed, and to make the recording available to other researchers on the same conditions (or that the recording will not be made available to any other person). It may be necessary to make the recording available to secretarial assistants (or a transcription service) for transcription, in which case you may be assured that such persons will be required to sign a confidentiality agreement which

outlines the requirement that your name or identity not be revealed and that the confidentiality of the material is respected and maintained.

Any enquiries you may have concerning this project should be directed to me as Sarah's primary supervisor at the address given above or by telephone on 08 8201 2576 or alinka.fisher@flinders.edu.au

Thank you for your attention and assistance.

Yours sincerely

Dr. Alinka Fisher

This research project has been approved by the Flinders University Social and Behavioural Research Ethics Committee in South Australia (Project number INSERT PROJECT 8648). For queries regarding the ethics approval of this project please contact the Executive Officer of the Committee via telephone on +61 8 8201 3116 or email human.researchethics@flinders.edu.au